

Office use only  
Reference number:

This form provides written confirmation/verification of a VIN/chassis number. This form is to be submitted by the applicant along with an *Alternative documents* (CA03) application. This form can only be completed by a Waka Kotahi NZ Transport Agency-appointed vehicle inspector.

**Inspecting organisation (IO) details**

IO authority number

IO trading name

IO site address

  


**Vehicle owner details**

*Vehicle owner can be a company or a person*

Vehicle owner's name

Vehicle owner's postal address

  


**Vehicle details**

Make

Model

Year of manufacture

**Chassis number**  
(insert a detailed description of location, condition and attachment - see note below)

**VIN**  
(insert a detailed description of location, condition and attachment - see note below)

**Engine number**  
(insert a detailed description of location, condition and attachment - see note below)

**Note:** An example of a detailed description is:  
'OE Holden ID tag located on driver's side fire wall, ID tag in good condition, attached with new Phillips head chrome self-tapping screws',  
**or** 'NZ VIN tag, poor condition, new alloy rivets, evidence of misalignment, appears to have been removed and re affixed. Chassis number appears to be stamped by hand. Fonts differ. ID tag appears to have been removed and reattached due to re-painting the vehicle'.

### Vehicle inspector (VI) details

VI ID

VI name

VI phone

VI email address

### Vehicle inspector declaration

I have personally inspected the vehicle detailed above and confirm that the information provided above is true and correct.

VI signature

Date

### IO stamp

*This form will not be accepted without an IO stamp*

### Privacy Act 2020

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by Waka Kotahi and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 2020.

Under the Privacy Act 2020, you have the right to request access to and correction of any personal information you supply as a part of this application process from Waka Kotahi. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz)



**Te Kāwanatanga o Aotearoa**  
New Zealand Government