



NZ TRANSPORT AGENCY  
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24 October 2013

Used Entry Certifiers & Repair certifiers

**Amendment to water damaged vehicle file review and LT 351W issue**

A review of the above mentioned process has been undertaken and it has been decided to discontinue with the need for Repair Certifiers to send water damaged vehicle files to NZ Transport Agency for review and subsequent issue of the LT351W document.

The date for effective change to this process will be **Tuesday 29<sup>th</sup> October 2013** and the corresponding VIRMs will be amended in due course.

Repair Certifiers are reminded that they must follow the guidelines in the Repair VIRM for assessing water damage and if any deviation from these guidelines is to be considered, a full description of the justification needs to be provided in writing to NZ Transport Agency.

Entry Certifiers will no longer need to sight a copy of the LT351W document but should satisfy themselves that the LT308 identifies that water damage has been assessed and has been signed off by the Repair certifier.

For your information, section 9 Note 6 in the Repair VIRM and Technical Bulletin 2 in the Entry VIRM will be updated to reflect this change.

At present, the process relating to fire damaged vehicles (LT351F) remains the same but will be reviewed in the future.

There are a number of water damaged vehicle files currently awaiting review and these files will be returned to the relevant Certifier with a cover letter describing the change process that applies to these vehicles too.

Yours sincerely

A handwritten signature in black ink that reads "I. Baggott".

**Ian Baggott**

Technical Support Manager MVR & certification

Copy to  
NZTA MTO's