

Privacy

The information requested is required to process an application for an exemption, under section 168D of the Land Transport Act 1998, from the border check requirement set out in Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application will be held by Waka Kotahi NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 2020.

Under the Privacy Act 2020, you have the right to request access to and correction of any personal information you supply as a part of this application process from Waka Kotahi. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz

Fees and payment

The fee for processing a *Request for an exemption from border check requirement* application is \$39.72. We won't start work on the application until this is paid.

We'll send you an invoice with payment details and instructions. Payment must be made by the due date or the application will be returned to you as incomplete.

Please make sure you fill in the 'Payer details' section of this form to ensure we send the invoice to the correct person/organisation.

Sending us your application

Send the completed form and any required documentation to:

mvapprovals@nzta.govt.nz

or

Exemptions and Registers Integrity
Waka Kotahi
Private Bag 11777
Palmerston North 4442

Vehicle owner contact details

Company (trading name)

Applicant name

Postal address

Phone number (daytime)

Mobile number

Email address

Condition of the vehicle

Describe and verify the condition in which the vehicle was imported

Supporting documents

You may require additional supporting documents to confirm your explanation, as follows:

- If your vehicle is a temporary import, a carnet de passage or receipt for GST payment to Customs is required.
- If your vehicle is imported for parts or off-road use, a written explanation from the border inspection organisation (BIO) or the importer must be provided explaining that the border check was not carried out due to the Importer declaring the vehicle for parts or off-road use.
- If your vehicle was missed by the BIP during the border check inspection process, written confirmation of this from the BIO.
- If your vehicle is declared as new, the bill of lading together with a written explanation from the vehicle importer or entry certifier.

Other required documentation

- MAF biosecurity clearance form and Bill of Lading to provide and/or verify the importer's name and address, the vessel name, the voyage number, and the import date and port.
- Official documents to verify the vehicle details, such as a carnet de passage, overseas registration papers, MAF/Customs/Shipping forms or the entry checksheet.

Entry certifier to complete

- I've inspected the VIN/chassis number on the above vehicle and confirm that it's unaltered and matches the vehicle documentation.

Vehicle inspector name

VI number

Signature

Date

All sections of this form are mandatory. We won't process your application unless all sections are complete.

- I've completed all sections.