

# WoF *news*

## Withdrawn Infosheets

A new issue of the Vehicle Inspection Requirements Manual (VIRM) has recently been published. As the contents of several Infosheets have been incorporated into the manual, they have been withdrawn. Please note that the requirements specified in the Infosheets still apply but the documents themselves may be discarded from your files.

This applies to the following:

- 1.6 Imported light vehicle's GVM
- 1.13 Checking Securon seat belts
- 1.15 Defective seat belt stalks
- 1.28 Front lower suspension arms of Fiat Uno vehicles
- 1.36 Seat belt markings
- 1.44 Trailer security chains and welding
- 1.45 String repairs to punctured tyres
- 1.56 Single sensitive retractor seat belts
- 1.61 The security of spare wheels
- 1.68 Assessment criteria for anti-glare band overlays
- 1.69 Seat belt anchorages type tested to spec. ST 31391
- 1.91 New requirements for tyres, wheels and steering systems
- 1.92 New requirements for light vehicle brakes
- 1.94 New in-service inspection requirements from 1 April 2002

## Congratulations

Well done to a WoF garage that spotted a screwed on VIN plate and turned the driver seeking a WoF away. A certifier is required to make an accurate identification of each vehicle. If you cannot be sure of this, then turn the vehicle away.

## When is a door not a door?

There is always a chance that you will come across a vehicle like the one below (a Mazda RX8). For your information, we have determined that the two hinged panels constitute a single door which must comply with the requirements of the VIRM. This allows the door to have a single retention system and one opening mechanism on the inside.



## Personal PRS assessments

There still seems to be some confusion about when to conduct self-assessments.

The Performance Review System (PRS) requires you to do a self-assessment between reviews and again just prior to the LTSA review. However, if you have been getting consistently good or poor scores, this will vary the frequency of the LTSA reviews and therefore the frequency of the self-assessments.

## Wheel nuts on fat rims

Where non-OE wheels have been fitted to a vehicle and these comply with all the requirements of the VIRM, inspection should assure that these are firmly attached. As a general rule, every nut should be able to be tightened to seven full turns on the bolt. If this is not possible, the vehicle should fail inspection.

## Staff leaving

This is a reminder to inspecting organisations that when staff leave for any reason, the VCU is to be notified so that their system authority can be changed. This restricts the possibility of fraudulent use of the authority.

## When your AVI is away...

...don't issue WoFs using the AVI's ID. It is an offence that will lead to the suspension or revocation of your authority to issue WoFs.

## PRS versions

Everyone should have received version 2 of the In-service PRS, but some may have missed version 2.1.

Version 2 is dated November 2002. Version 2.1 is dated July 2003. To check whether you have received 2.1, refer to the Introduction on page seven - this should be v 2.1. If not please contact us on 04 910 8166.

## Stationery orders

If there is a chance that you may run out of WoF stationery over the holiday period, make sure that you get your order in early. Many printers close for two or three weeks around Christmas and you could be left stranded.

The last day for ordering WoF labels from Wickliffe is 19 December 2003. Wickliffe will then be closed until 5 January 2004.

## Space-saver wheels

We have had advice from an inspection agency that they are still noticing a significant number of vehicles coming through which have a space-saver spare wheel fitted without the required safety label attached. This suggests that not all vehicles have had a label fitted in the initial period of this campaign up until 1 October 2003.

This is a reminder to all AVICs that vehicles without an approved spare wheel safety label for a space-saver wheel should be rejected for a WoF until the label is fitted.

---

## WoF online help

**XTRA** – phone 0800 000 533  
(for problems with accessing WoF online)

**TRC** – phone 0800 804 580/fax 06 354 6931  
(for problems after you have accessed WoF online)

**UNISYS** – phone 0800 243 687  
(for problems with user access codes and passwords)

**TRC** – phone 0800 108 809  
(for phone inquiries from members of the public)

**VCU** – phone 0800 587 287  
(for technical assistance and reporting staff movements)

## feedback...?

We welcome your feedback. Please send any comments to:  
Peter Russell  
Vehicle Certification Unit  
Land Transport Safety Authority  
PO Box 2840, Wellington  
Email: [peter.russell@ltsa.govt.nz](mailto:peter.russell@ltsa.govt.nz)