

This form is to be used when incorrect vehicle inspection details have been submitted to Waka Kotahi NZ Transport Agency. It is only able to be completed and submitted by an inspecting organisation and its staff.

Fill out all sections as required. An incomplete or incorrectly completed form can result in delays with your request. Documentation is required for all corrections other than a TCERT removal.

Site and inspector details

Site information

Inspector name

Inspector ID

Email

Phone number

Requested changes

Select the reason for the change request and then fill out the appropriate section on page two or page three of this form.

- Correction to vehicle VIN/chassis number (registered vehicle)
- Correction to vehicle detail from an entry compliance error
- Odometer correction
- Missed inspection
- TCERT removal

Required documents

Attach these document when you email in the completed form.

- Checksheet
- Manufacturer's documentation
- De-registration papers
- Other (please specify)

Additional notes

Enter any additional notes that you think are relevant

Declaration

I declare that the information supplied in this form is correct and complete.

Inspector's signature

Date

Send completed form to

Email the completed form with along with supporting documentation to:
inspections@nzta.govt.nz

